

# POLICY AND RESOURCES COMMITTEE

## NOTICE AND AGENDA

For a meeting to be held in the Penn Chamber, Three Rivers House, Northway, Rickmansworth on Monday, 10 June 2024 at 7.30 pm.

Members of the Policy and Resources Committee:-

Councillors:

Stephen Giles-Medhurst (Chair)  
Sarah Nelmes  
Jon Tankard  
Chris Lloyd  
Andrew Scarth  
Philip Hearn  
Oliver Cooper

Matthew Bedford (Vice-Chair)  
Reena Ranger  
Andrea Fraser  
Stephen Cox  
Chris Mitchell  
Louise Price  
Sara Bedford

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*Joanne Wagstaffe, Chief Executive  
Friday, 31 May 2024*

The Council welcomes contributions from members of the public on agenda items at the Policy and Resources Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.



**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. MINUTES**

(Pages 5  
- 10)

To confirm, as a correct record, the minutes of the Policy and Resources Committee meeting held on 11 March 2024.

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**5. BUDGET OUTTURN 2023/24**

(Pages  
11 - 58)

This report sets out the financial position for the year ending 31 March 2024 for the Council's revenue and capital budgets. The following recommendations are included in the report:

- i. to carry forward to 2024/25 certain unspent revenue budgets and;
- ii. to rephase those capital budgets that require completion in 2024/25

Recommendation

The Policy and Resources Committee recommend to Council:

- i. That the favourable revenue year end variance after carry forwards of £0.419m be noted.
- ii. That the capital year end position as summarised in paragraph 2.11 and Appendix 3 be noted.
- iii. To approve to carry forward the unspent service budgets from 2023/24 to 2024/25 which total £0.277m to enable completion of projects as detailed at Appendix 2.
- iv. To approve the rephasing of capital projects from 2023/24 to 2024/25 detailed at Appendix 4.

**6. THREE RIVERS BIODIVERSITY POLICY & BNG UPDATE**

(Pages  
59 - 82)

The purpose of this report is to outline the updated legislative duties of the

Council under the Environment Act, including strengthened biodiversity duty and Biodiversity Net Gain.

The report recommends approval of the Three Rivers Biodiversity Policy, along with agreement on how and where to use the S106 Maple Lodge budget and an agreement in principle for Three Rivers to consider council land that could be a receptor site for off-site biodiversity net gains.

Recommendation

That the Policy and Resources Committee:

- i. Note the content of the report.
- ii. Approve the adoption of the Three Rivers Biodiversity Policy.
- iii. Approve the use of the Maple Lodge BNG S106 funding being used on Three Rivers District Council owned land as identified in section 6 (Including: Beechen Wood, Coombe Hill Road open space, Berry Lane & Mead Place).
- iv. Agree in principle for Council owned and maintained land to be considered as potential receptor sites with the final decision on individual receptor sites to be delegated to the Leisure, Climate Change and Community Committee.

## **7. LEISURE AND NATURAL INFRASTRUCTURE CONTRACTS 2024**

The report seeks approval to award and enter into a number of contracts and enter into funding agreements for the financial year 2024/25 for Leisure and Natural Infrastructure.

Appendix B is PART II because it deals with confidential information in relation to funding agreements and the award of contracts.

Recommendation

That the Policy and Resources Committee recommend to Full Council that:

- I. Where external funding is identified in Appendices A and B that the Director of Finance be authorised to increase budgets in respect of the additional funding received.

## **8. HOUSING ASSISTANCE POLICY**

(Pages  
83 - 122)

The Housing Assistance Policy sets out to ensure that the Council meets our statutory obligations in the delivery of Disabled Facilities Grants (DFG) for our residents.

The Policy sets out how the Council will provide financial assistance to enable residents to remain independent in their homes, for as long as possible, through disabled adaptations.

Recommendation

That the Policy and Resources Committee to agree the Housing Assistance Policy.

**9. OTHER BUSINESS - if approved under item 3 above**

**10. EXCLUSION OF PRESS AND PUBLIC**

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

**General Enquiries: Please contact the Committee Team at [committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)**